



# GHAN SHYAM PRAJAPATI

Seeking a professional and motivated position using my education and work experience to obtain that will allow me to challenge myself while supporting to overall mission of the company.

 +91-7317543189

 [ghanshyamprajapati982@gmail.com](mailto:ghanshyamprajapati982@gmail.com)

 <https://www.Linkedin.com/in/ghanshyamprajapati-45921b150>

---

## ABOUT ME

My name is Ghanshyam, I have great fun learning new things, I do what I say. I always try to make my work faster and quicker. I like to spend free time with my family, sleeping or watching TV.



## Education

---

### Diploma-Mechanical Engineering

PDM Polytechnic  
AICTE & HSBTE  
Bahadurgarh Haryana

Period June 2010 to May 2013  
Marks- 56.59 %  
Division 2

### MDCIM (Master Diploma in Computer Information and system Management) Period June -2006 to Dec 2007

Web Net Infotech  
NCT Govt.  
Kingsway Camp Delhi

Marks -56.59 %  
Grade - A

### 10+2

RIC Haidergarh Barabanki  
Uttar Pradesh Board  
Allahabad Uttar Pradesh

Period-June 2003 to June 2005  
Marks 60.00 %  
Division 1

### 10

BSNHSS Jafarganj Sultanpur  
Uttar Pradesh Board  
Allahabad Uttar Pradesh

Period – June 2001 to June 2003  
Marks - 46.66 %  
Division 2



## Work Experience

---

24 June 2019 to till now

### **Talent Acquisition (BGC Team)**

I Labz Technology

Gurgaon Haryana

Initiate Candidate Profile, Clear BGC Documents, upload profile on TCS Portal, Communicate with candidate and client for clear RGS etc,

22 May 2018 to 21 June 2019

### **Analyst**

Footprints Collateral Services (An Authbridge Company)

Gurgaon Haryana

Case Initiation, Report Writing as per client instructions ,Case follow-ups,Daily,weekly,Monthly tracker, Daily productivity Tracker, Monthly Invoices etc

April 2016 to May 2018

Disinfecto Chemical Industries Pvt.Ltd.

### **Automatic Machine Operator**

Industrial Area Chinhat Lucknow

Operate and Maintenance of Automatic Filling and Leveling Machine.Machine setup,adjust according to production,Washing etc.

April 2016 to May 2017

BST Infratech Ltd.

### **Site Constructions Supervisor**

Jamuria Industrial Estate West Bengal

Clear ROW, To convince the farmers to plant tower in there field, help to give their compensation ,fill compensation form. Tower foundation,Tower Erection,Stringing, Manage Contractor team, Daily Schedule work etc.

July 2013 to Jan 2016

NTF India Pvt.Ltd.

### **Quality Analyst**

IMT Manesar Gurgaon Haryana

Check Painted parts, Molded parts, Making daily production report, Defects report, Dispatch reports etc.



## Computer Proficiency

---

**M.S.Office** : - **Excel** Mail Merge,Vlookup,Hlookup,Pivot Table,Match,Index,Sumif,Countif,Concatenate,Left,MID,Right  
Average,Min,Max,Trim,Proper,Upper and Lower case,Weekday,Day,Month,Year,Round,Time Etc.

**Hardware and Software** : Software and Hardware Installations ,Troubleshooting etc.



## Languages

---

- Hindi
- English



## Personal Interests

---

- Swimming
- Sleeping
- Watching Horrer Movies and TV Shows



## Personal Details

---

Father's Name:	Ghanshyam Prajapati	Marital Status:	Married
Birthday:	21 Jan 1989	Nationality:	Indian
Gender:	Male		

## Declaration

I, *Ghanshyam Prajapati*, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

---

**Ghanshyam Prajapati**



**Palam-Delhi**